

Risen Savior Lutheran School PTF

11/15/2018 Meeting Minutes

6:25 PM, St. Paul's Lutheran Church

1. Call to Order: Meeting was called to order by Chairman Galen Holzhueter with 23 in attendance. Principal Rupnow opened with prayer.
2. Introductions: Those new in attendance introduced themselves to each other.
3. Regular Business:
 - a. Approve Minutes from Previous Meeting: MMSA to approve minutes as written.
 - b. Principal's Report: Principal Rupnow submitted the report on page 3 of packet. Enrollment previously included the Voss children but they are not here yet. Last Friday we received official accreditation letter: WE ARE ACCREDITED!! We have provisional accreditation status with 12 mandatory standards that were not considered fully met. Thank you was again expressed to Arn Kind, Emily Wolff, Meg Kind, and Michelle Dressel. 5 years down the road we need to have a plan as to how to make more improvements, so we are starting to put that together, which is due June 30th. The Board puts final approval on the updated accreditation and in October we can receive the certificate of accreditation at a ceremony at Bethany.
 - i. Ministry to Families in Need: Still need support. We have raised over \$11,000 within 2-2.5 months. Last night's board meeting discussed that we still need \$17,000. Unfortunately staffing could still be in jeopardy this school year. Mr. Rupnow is hopeful that we can meet this goal. Some families needed to transfer schools, so the amount needed lowered the amount down to \$17,000; however the expenses did not go down. In summary: congregations are to make up half of the revenue, and tuition making up the other half. M4FIN is to cover \$12,000 out of the total \$29,000 needed. In years past, we have just asked the congregations for more money to cover the remaining money. We are asking congregations and families of RSLs to meet that goal.
 - ii. Hot lunch: Surveys were collected and information was tabulated by Lisa Hayes. Lisa is approaching Friesen's again (high cost caterer option) and Truffles (low cost caterer option) to have them reconsider their pricing. Two families left because of the inability to provide lunches. Nine families would qualify for free meals. Eight would qualify for reduced meals. We would not be able to provide those options, but would try to minimize the cost. If we serve 3 days a week, for 9 families, for approximately \$3 per meal, we need substantial support. One family is currently homeless and several families don't get breakfast and school is the opportunity for the most nourishing meal of the day. We should work as much as possible to meet food allergy standards for those students who have allergy needs. Mr. Rupnow believes the backpack program has been contacted.
 - iii. Science Fair: Science Fair is scheduled for January 31, 2019 at RSLs.
 - c. Treasurer's Report:
 - d. Anything prior Sept 2017 except Synod trip was removed from the reports. New yearbook money for last year. Part of money went to band and some to Kiwanis. New box for this year's activity money (collected from 65 students). New box for trash for cash 18/19 (mislabelled)- was actually from last year but received this year so it is in this budget. We also received random Coca-Cola check! Concessions includes refs, startup money, concessions deposited, tourney fees paid, fields payment, portabox payment. Pizza money

and trophies need paid yet. Report approval MMSA. Motion to approve reimbursement from accreditation meals from the undesignated funds. MMSA.

Total bank balance is \$29,225.19. MMSA.

4. Old Business:

- a. All School Read Update: October 11, 2018. It was very good. Two families went through the experiences in the book. They shared as much as they felt comfortable sharing and there was a great deal of respect shown as well. Authentic dishes were provided by Sudanese families. There was some great discussion and everyone learned a lot.
- b. Book Fair Dates: Lutheran Education week during early March 2019.
- c. Advent Meal: December 12, 2018. We plan to cater. A Thrivent grant and serving volunteers are needed. Mrs. Val Holzhueter has a grant available once the current one is used. A designation for funds collected this year is to be decided in February meeting since funds don't come in until February.
- d. Kiwanis Lights: Meg Rupnow. First work day this last Saturday was amazing. Thanks to Schumanns and Cooks. We met the required hours for setup. We work New Year's Eve 4:30-9 PM, we need to provide 10 volunteers. We are only partway there. Volunteers stated that it's really not that cold because they constantly move you around and they provide food! It is a very fun experience, so please volunteer! We have no volunteers for teardown on New Year's Day 9-noon (we need to provide 6 hours of volunteer work). 5-8 graders have been working on the decorations in school, so starting Monday we can decorate the tree (needs done by Thanksgiving). A designation for funds will be decided at February meeting.
- e. Thrivent Action Grants: One is needed for Advent meal. Any other events? Basketball concessions? Bring ideas to February meeting.
- f. Any presentation for event ideas: If anyone has ideas (ie all school read, math testing presentation), please let Galen know.
- g. Fundraising Committee Update: tabled for now. Bake Sale this Saturday and Sunday at St. Paul's. Bring any items individually wrapped for donations. Food, crafts, etc. are welcome.
- h. Concessions: No one has volunteered to take over concessions. At this point, we have no one to run concessions this year. We would bring in \$77-\$300 for home games. We brought in an average of \$3,000 a year. What do we do from here? Ask around, spread the word.
- i. Malawi presentation: Galen went in October. He will probably present in January sometime.
- j. Student Volunteers: two MLC students (sophomores Josh and Clara) have helped the last two years. They get volunteer hours and free pizza, and \$20 gas gift card every two meetings.
- k. PTF Funds Usage Discussion:
 - i. Handbook says PTF funds are to be used for non-budgeted items from RSLs budget. No action taken tonight, but maybe committee assembled to bring recommendation next meeting.
 - ii. Does provisional accreditation allow us to receive grants that we previously had to reject since we weren't accredited? Not sure if WELSSA accreditation would qualify for the grant requirement or not, but state of MN recognizes it. School activity fees are not part of this conversation because they are paid for school activities (field trips, etc.) It's in this account because then it's easily accessible.
 - iii. Playground money possibly used for parking lot kind of need to go hand in hand because the pea gravel will ruin a new parking lot. If there's significant amount of

people who gave money for the playground, it will look poorly if their money was put toward another goal; it needs to stay where the gifts were given. Total goal for a new playground is approximately \$40-50,000. If we add in the parking lot to that goal, its \$60-70,000. There's a lingering fear that if we put in new playground, we will need to remove it to add a gym at some point. Is there a list of unbudgeted items that are needed/wanted/etc? We need to do a better job of keeping an ongoing list. St. Paul's board meeting said they are trying to start a wish list type giving tree so that people can contribute as needed toward specific goals. The list needs more up to date and better managed. There is a spreadsheet of RSLs wishlist that Family Nurture board at St. Paul's. If all funds are put towards non-budgeted items, then we are kind of limited too. We are putting our name out there though. But if all fundraising is done under PTF, we are restricted on how to use them. Maybe if there's a committee that can report to the board and to the PTF, they can fundraise and get manpower from the board and the PTF. If PTF is manning the fundraising, maybe it can stay a PTF fundraising committee. Next step proposed is to have a subcommittee to make a proposal for February meeting.

5. Upcoming Meetings

Upcoming meetings are held at St. Paul's during the winter months to allow for use of the gym. Motion to adjourn MMSA. April 18 is Maundy Thursday, so meeting is rescheduled to April 25, 2019 at Risen Savior.

6. Closing Prayer Lord's Prayer

Respectfully submitted by Secretary Emily Wolff