

# Risen Savior Lutheran School PTF

## 9/20/2018 Meeting Minutes

6:15 PM, Risen Savior Lutheran School

1. Call to Order: Meeting was called to order by Chairman Galen Holzhueter with 25 in attendance. Michael Vlieger opened with prayer.
2. Introductions: Those in attendance introduced themselves to each other.
3. PTF Mission and Objectives: Organization mission and objectives were read to increase knowledge of our purpose.
4. Regular Business:
  - a. Approve Minutes from Previous Meeting: MMSA to approve minutes as written.
  - b. Principal's Report: Principal Rupnow was absent due to death in the family, but his report was read by Chairman Holzhueter.
    - i. RSLs has 86 students currently enrolled.
    - ii. RSLs is no longer offering hot lunches as Loyola no longer has the option available. Lisa Hayes has agreed to begin a hot lunch program if the school desires. There will be an open forum to discuss hot lunch options on October 4, 2018 at 7:00 P.M. at RSLs. An informational letter has been sent home to families to encourage attendance.
    - iii. Accreditation: much work is left to complete the information required before the evaluation team arrives. The accreditation committee has asked PTF to do the welcoming meal Sunday, October 21<sup>st</sup> and provide the lunch and snacks for the entirety of the team's visit October 22<sup>nd</sup> – October 24<sup>th</sup>. Food can be served in the basement. Please consider this request and opportunity to serve.
    - iv. Ministry for Families in Need: approximately \$3,000.00 has been collected this fiscal year. \$30,000.00 is needed. A gift is needed or staffing this year may need to be adjusted.
  - c. Treasurer's Report: Technology balance as of September 19, 2018 is \$1,190.83. SPARK balance \$159.42. Undesignated Funds balance is \$2,585.89. HyVee Smiles for Education/Playground balance is \$13,308.90. Undesignated Memorials balance is \$37.67. Activity Fee \$25 deposit balance is \$285.41. School Activities 2017-2018 balance is \$460.64. 7-8 Synod Trip balance is \$247.12 Trash For Cash 2017-2018 balance is \$807.18. PTF Meals 2017-2018 balance is \$967.43. Concessions balance is \$6655.09. **Total bank balance is \$27,161.03.** MMSA.
5. Old Business:
  - a. Fun Days Parade: We did not participate in the parade as not enough volunteers came forth.
  - b. All School Read: The discussion on the book A Long Walk To Water will be held on October 11, 2018 at 6 P.M. in St. Mark's basement. Books were handed out during school registration event in August.
  - c. Student Teacher Welcome Gifts: Jenni Heins asked for volunteer(s) to take over leadership of this program. If anyone is interested, please contact her. \*After the meeting Emily Wolff accepted this role.
  - d. New Basketball Hoops: this topic is postponed as Nate Persons was absent.
  - e. Risen Savior Family Mentor Program: The program was not started as initially planned, but letters have been sent out to parents and we hope to get their feedback soon.
  - f. Accreditation: See Principal's Report above.

- g. St. Paul's Drinking Fountain: The church does not have a fountain in its plans, but PTF is welcome to do it.
6. New Business:
- a. Thrivent Action Grants: A general summary of the program was given. Suggestions for possible grant opportunities include meals for the accreditation team in October and the PTF Advent meal December 12<sup>th</sup>. Those in charge of the events can request grant funds.
  - b. PTF Funds Usage: Suggestions were solicited for the use of the approximately \$11,000.00 playground fund that has been unused for 3 years. Some ideas included putting it toward a new parking lot, toward new playground equipment. All members are encouraged to bring ideas to the next meeting.
  - c. Fundraiser Possibility: A fundraising possibility was presented in which people can log in to the School Store website and a percentage of the sales go toward the school. A motion was made for Rachel Longren to chair a Fundraising Committee for general PTF fundraising. Mr. Vlieger reminded for families to use Amazon Smile. MMSA.
  - d. Book Fair, etc.: We will continue to fundraise using our current Trash For Cash resources. We will continue to participate in Kiwanis Lights this year. Advent Meal in December is another fundraising source. Anyone that wants to be in charge of the meal is welcome to run it.
7. Other Business
- a. Accreditation meals: MMSA that we do take this opportunity to assist. Motion was made that one person organize the meals in its entirety. No one volunteered or was nominated as an organizer. \* After the meeting, Emily Wolff volunteered to lead the accreditation meals.
  - b. Apparel: Carlie will lead the apparel portion with an online ordering option. Ordering information will be distributed with conferences information in November.
  - c. Basketball Concessions: A new leader is requested to organize volunteers and oversee concessions. It was suggested that this request be included as a line item in the Knightline that is sent to all parents weekly. A manual will be passed on to give the new leader guidance.
8. Upcoming Meetings
- Upcoming meetings are held at St. Paul's during the winter months to allow for use of the gym.  
Motion to adjourn MMSA.
9. Closing Prayer

Respectfully submitted by Secretary Emily Wolff