

Thank you to Thrivent Financial for a Thriven Action Team grant which was used to provide pizza and soda for those who attended this meeting.

- I. **Call to Order** – Meeting called to order by Chairman Galen Holzhueter with 22 people in attendance. Principal Jason Rupnow opened the meeting with prayer.
- II. **Introductions** – Chairman Holzhueter introduced himself and the others in the executive committee (Vice-Chairman Stacy Doering, Treasurer Sandi Flunker and Secretary Jenna Schumann) and asked the rest of the attendees to introduce themselves and indicate how many of their children attend Risen Savior.
- III. **PTF Objectives** – see notes on discussion of the Survey Results below
- IV. **Regular Business**
 - a) **Approve Minutes From Previous Meeting** – Completed via email in May 2017
 - b) **Principal's Report**
 - The Risen Savior Soccer Tournament was successfully completed. Concessions were simplified this year in order not to need a generator. Parent volunteers provided great help, and organizers, Jenni Heins and Megen Rupnow, report that all went smoothly and over \$500 in profit was made on concessions. We thank Thrivent Financial (for supplying an Action Team grant) and all those who volunteered!
 - The Accreditation Committee chairs last met 9/20/2017. Mr. Rupnow reports that there is a need for some standards committees to set deadlines and get moving towards completion of their work. An Accreditation Visitation Team will visit our school in the Fall of 2018 to evaluate the committee reports and determine our Accreditation status. Accreditation committees are currently working on building a survey to go out to parents within the first two weeks of November.
 - The Hot Lunch program is going well. There has been good support of volunteer drivers and servers. Loyola has been very helpful in assisting the drivers to get food into their vehicles. And the Risen Savior 7th and 8th grade students have been helping carry food containers into the basement. The price increase this year took our school by surprise, but Loyola is really our only option to meet the state guidelines to qualify to receive funding for free and reduced lunches. The food continues to be good quality.
 - The faculty are looking forward to beginning a Bible study with Pastor Knepprath in October.
 - Mrs. Kendra Bergman is doing a great job student teaching in the Kindergarten room and has also been able to share her talents on the piano. Mrs. Bergman thanks the PTF and Risen Savior families for the welcome gifts. We will host another student teacher in the 5th/6th grade room in January and another in the Kindergarten room sometime later this school year.
 - We welcome Jenni Heins to her new roles as Administrative Assistant and Science teacher for grades 7 and 8. Jenna Schumann is now serving as aide in the 3rd and 4th grade room. Megen Rupnow is teaching Art for grades 3-8 and teaching Social Studies for grades 7 and 8.
 - c) **Treasurer's Report**
 - **MMSA** to approve treasurer's report
 - New Credits include: \$688.80 – McEducator 2016-17, \$40 – RSLs reimburse Band@MVL, \$30 – Yearbook 2015-16, \$50.00 – old yearbook money, \$735.00 – Yearbook 16-17, \$15 – Yearbook 2015-16, \$105.00 – Yearbook 2016-17, \$15 – Yearbook 2017-18, \$75 – Activity Fees, \$1775.00 – Activity Fees 2017-18, \$84 – Donation to 7/8 Synod Trip Fund, \$140.80 – Kwik Trip Milk Moola, \$198.88 – Hy-Vee 2016-2017, \$985.00 – RSLs reimburse BB Regular Season Refs, \$65.00 – BB Tourney Fees.
 - New Debits include: \$1.37 – MVlieger-Jump Rope for Heart grant purchase, \$49.05 – MVlieger-SMART Software, \$153.00 – OLD NSF Checks Reimbursed, \$886.18 – Walter's Publishing-Yearbooks 2016-17, \$140.00 – MLC Children's Theater, \$168.43 – Palmer Bus MLC Children's Theater, \$55.00 – Paler Bus BLC Theater, \$75.00 – CASH-2017 Soccer regular season Refs,

\$300.00 – CASH – 2017 Soccer Tourney Refs, \$500.00 – CASH – Soccer Concessions Start up, \$83.00 – Community Ed. & Rec – Soccer Tourney Fields, \$49.94 – JHeins-Soccer Trophies.

V. Old Business

- a) **Fun Days Parade** – Thank you to Jess Ziemer for making the LEGO themed float (Building Education on Christ) and to all who walked in the parade (about 30 people)! There were many comments from people who liked the float. Jess shares that plans for next year should include the purchase of more candy.
- b) **Hot Lunch Program** – See Principal's Report (above)
- c) **Playground Equipment** – No update. It is believed that the School Board is still looking into options for playground changes/improvements. No timeline has been given.
- d) **Risen Savior Family Mentor Program** – There are not a large number of new-to-Risen Savior families, but mentors are still needed. Rachel Londgren would accept help from those who are interested in assisting new families throughout the school year.
- e) **Accreditation Update** – See Principal's Report (above)
- f) **Soccer Concessions Update** – See Principal's Report (above)

VI. New Business

- a) **Book Fair** – Scheduled for October 30 through November 5 during Parent/Teacher conferences and until after the St. Mark Sunday service. If we make more than \$1800 in sales, the school will receive 25% of that in Scholastic dollars (to buy new books). Watch the Knightline for information about opportunities to volunteer.
- b) **McEducator** – The program is simplified such that we do not need to collect receipts. We receive 20% of the inside sales during our scheduled time (1st Monday of month from 5-7 PM). The newly remodeled McDonald's has some touch screen order stations, and there is a phone app that can be used to place orders. Kate Sexton will verify what should be done with receipts and will update the Risen Savior pictures and info to display. Thank you, Kate!
- c) **Trash for Cash** – The Campbell's program is ending soon. Box Tops is still going as well as Milk Moola. Hy-Vee has increased their collection times. Thank you to Jess Ziemer for overseeing this program!
- d) **Risen Savior Apparel** – The online store will open the first week of October and remain available until the first week of November. There are fewer items available and one new offering. Orders should be available before Thanksgiving break. Thank you to Karly Kock and Katie Hopp at BStark for setting this up!
- e) **Kiwanis Lights** – The first meeting is set for October 16. Organizers for RSLs will be Rachel Londgren and Megen Rupnow, and Brueggers will assist as needed. This year, organizers will seek volunteers from specific groups within the school with the intention that those groups will receive a portion of the funds that we earn. Setup: 7th and 8th grade families (money to be used towards Synod Trip), Concessions: Band families, New Year's: Any volunteers, Tear-Down: 7th and 8th grade families.
- f) **Family Childcare Needs** – Jenni Heins has been in contact with a family who is considering having their daughter (3rd grader) attend Risen Savior. In order to make that work, the family is looking for someone who would be available for before and after-school child care (beginning at 7AM and taking child to school and then end of school until 3:30 PM). If anyone is able to help, please contact Jenni Heins in the school office.
- g) **Advent Meal** – Anne Flatau is willing to organize a catered meal for one of the St. Paul's Advent meals. Schumanns will apply for a Thrivent Action Team grant to help with costs.
- h) **Meeting Babysitters** – Chairman Holzhueter secured MLC students as babysitters for tonight's meeting and plans to do the same for future meetings. These students are happy to help as they need to find activities at which to serve at and earn volunteer hours. We will not be collecting money for these babysitters.
- i) **Survey Results/PTF Changes** – Those present reviewed the results of the recent online survey about our PTF organization (Results also available upon request in office). Discussion centered around the responses indicating that the PTF may not be meeting all of the objectives set forth in our handbook (which was created by the Board of Education, presumably at the time Risen Savior Lutheran School came into being). Chairman Holzhueter agreed with a suggestion that a small committee be appointed to consider revising the PTF organization goals (create mission statement and clarify the objectives).

Executive committee will pursue making this happen, return to group with suggestions and approval, and then make a recommendation to the RSLs Board of Education (which oversees the PTF). In addition to this action, all are invited to make further suggestions for topics or speakers that we could pursue using for presentations to be sponsored by the PTF. Some current suggestions: Mr. Vlieger would like to give presentation on interpreting MAP test results (end of Oct./early Nov.), Screen time presentation, Undecided topic to be presented by Professor Paustian from MLC

VII. Other Business

- a) **Basketball Concessions** – Anne Flatau would like to be done handling the setup/cleanup before and after concessions for basketball games. She asks that others consider volunteering for this work. She is willing to help someone get started. Please see Anne with questions or to ask for details.
- b) **Need for Calculators** – There are two students in the 7th/8th grade classroom who are in need of calculators. If you have an extra one, please bring to the school office.
- c) **Walk-a-thon** – Rachel Londgren suggests the idea of having a Walk-a-Thon at the school next Fall. She offers the idea for consideration and would help organize.
- d) **Spring Event** – Chairman Holzhueter suggests the idea of planning a PTF-organized event for the Spring of the year, too. Anyone with ideas may speak to him.

VIII. Upcoming Meetings – Scheduled meetings are November 16, February 15 and April 19.

IX. Close meeting – Lord's Prayer and Adjourn

Respectfully submitted by Jenna Schumann